



readphilippines@yahoo.ca
FB: readphilippines.canada

BOOK REQUEST APPLICATION

We receive many book requests and we normally place requests on a first-come-first-serve basis. However, we tend to re-shuffle our priority if we feel that a project would have a greatest impact on the largest number of people, especially to children. To ensure your application's greatest chance of success, please provide as much detail as you can about the current condition of your school or organization and its need for books.

Process and delivery of your shipment may take several months. We can only ship your book requests as soon as books are available.

School/Organization Name:	
Contact Name:	
Contact Office Phone(s):	
Contact Cell Phone(s):	
Contact Fax (s):	
Contact Email:	
Physical address:	NOTE: We can only ship the books to the school or organization address.

INFORMATION ABOUT YOUR SCHOOL OR ORGANIZATION

- 1. Let us know the mission/purpose of your school or organization.*
- 2. How will the books be used/distributed?*
- 3. Who will make use of the books?*

4. ***Approximately how many people will benefit?***
5. ***Where will the books be stored and how?***
6. ***Are the books going to be used for free or is there a cost for using the books?***
7. ***Can you commit in providing ReadPhilippines Toronto, within two weeks of receiving the books, photographs of students or people that show the books are being used?***
8. ***Can you commit to thanking ReadPhilippines Toronto (electronically or by mail) or any donor who funded your shipment within two weeks of receiving the books?***
9. ***Can you commit to acknowledging ReadPhilippines Toronto in your website and social media (Facebook, Twitter, Instagram etc.) within two weeks of receiving the books?***
10. ***Can you contribute to the shipping cost of the books you requested? If yes, can you commit to the full or partial amount?***
11. ***Does your school/organization have the capacity to fundraise to help cover the cost of shipment? Note that shipping to a provincial location costs \$115 (est Php 5,000).***

RPT receives many requests for books and our priority is to provide school/organization which has a reading program in place to ensure us that the books we provided are fully utilized. We are interested to know your new or ongoing literacy programs. If there is none, we will suggest that you enrol in our partner's literacy program so that your students/constituents will fully receive the benefit of these books.

Please explain why ReadPhilippines Toronto should select your school/organization to receive books.

School/Organization Constituent Information

1. ***How many students on average per class or how many children are you providing for?***
2. ***What are the ages of the students/children?***
3. ***Where are books stored at the school/in your organization?***
4. ***Can you commit on providing us photographs of the library and students/children using the library for use in media and fundraising?***

Note that a balikbayan box can contain around 250 to 300 books. Depending on how many books we collected from our book drive, filling up a box takes a month or so. Shipping to Manila takes 6 to 8 weeks and up to 10 weeks if shipped in provinces. We encourage book recipients to fundraise to subsidize either full or half of the shipping cost. Cost to ship to Manila is \$95 and \$115 to provinces.

Please note that we send a random assortment of titles only.

Let us know if you have other request:

Thank you for your application and your commitment to enhancing your school/organization library and reading/literacy program. READPHILIPPINES TORONTO will review your application and respond to your request. We will keep in touch in case we have other questions regarding your application.
